



Training & Development

## Translation and interpreting services

### Our services

International companies regularly require translation and interpreting services to facilitate communication with their employees and business partners around the world. We offer a full range of services covering all languages and language combinations. Our interpreting services enable you to communicate with people in their language, without having to attend a time-consuming language course yourself. You make a good impression and are able to successfully conduct meetings, no matter what language they are held in. Our translations of information materials such as brochures enable you to impress customers worldwide in their own languages.

### Your advantages

- Your transaction volume is significantly reduced because we select and commission the ideal provider for your translation or interpreting assignment.
- You do not need to maintain your own language capabilities and are free to focus on your core business.
- You save both time and money because we do our best to comply with your requirements: flexibly, reliably and within the specified timeframe.
- Our interpreters enable you to communicate confidently with foreign business partners and present both your company and its products in the best possible light.
- We use only mother-tongue translators to ensure the quality of our services.

### Our strengths

Our translators have a high level of linguistic competence and outstanding knowledge of the fields in which they work, especially in the chemical and pharmaceutical industries. We maintain a terminology database to ensure that terms are always translated identically in the same context. The use of state-of-the-art technologies such as a translation memory system helps reduce

Publications that can convince in any language



An accurate translation is essential in communicating the image of an international company.

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### Service details

#### Translation

- Annual reports and stockholders' newsletters
- Corporate guidelines and regulations
- Documentation for news conferences and other events
- News releases
- Speeches and presentations
- Contracts and other legal documents
- Image brochures, product brochures, technical manuals, material safety datasheets, transport and storage regulations
- Correspondence
- Clinical reports and documents for new submissions to regulatory authorities
- QM manuals
- Film scripts
- Texts for websites and CD-ROMs

#### Interpreting

- Liaison interpreting services in English, French, Italian and Spanish are provided by our own employees
- Selection and commissioning of conference interpreters for all language combinations; preference is given to members of the international interpreters' association AIIC

#### Other translation-related services

- Reworking and review of foreign-language documents
- Proofreading of galleys, websites, etc.
- Terminological work

#### Contact

If you have any questions or would like further information about our services, please do not hesitate to get in touch.

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